

Child Protection Risk Assessment. St Brigid's National School, Drumcong

School Activities	Risk of Harm	Risk (high, medium, low)	Procedures to address risks
<p>Use of staff cars / parents' cars for transporting children to outside school events</p>	<ul style="list-style-type: none"> • Inappropriate relationship/communication between child and another child or adult • Risk of child being harmed by a member of school personnel • Risk of child being harmed by other person while participating in out of school activities 	HIGH	<ul style="list-style-type: none"> • Policy and clear procedures in place by the school in respect of outside events
<p>Daily arrival and dismissal of students</p> <ul style="list-style-type: none"> • Dismissal of junior/ senior and first/ second class 	<ul style="list-style-type: none"> • Risk of child being harmed by other person • Risk of harm not being recognised by school personnel • Risk of harm not being reported properly and promptly by school personnel • Risk of harm due to inappropriate relationship/communication between child and another child or adult • Risk of harm due to inadequate supervision 	HIGH	<ul style="list-style-type: none"> • School's <i>Child Safeguarding Statement</i> published on school website for the attention of parents/guardians/carers • <i>Child protection Procedures for Primary and Post Primary schools</i> made available to all school personnel • <i>Policy on Supervision</i> in place • Parents provide confirmation of names of people who collect their children • School must be notified of any change to these arrangements before collection • Parents notify the school each Monday, outlining the days their child will attend the afterschool that week (if these days change from week to week) • Parents/ others collecting children must come on to school yard to identify themselves before child is handed over by teachers at 2:00p.m.

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			<ul style="list-style-type: none"> • The BoM have drawn up a staged approach for the dismissal of children at 3:00p.m • Parents/guardians/carers who collect children must be clearly visible to the supervising teacher before children are allowed to leave the school at 3:00p.m
School outings	<ul style="list-style-type: none"> • Risk of child being harmed by member of school personnel, member of staff of another organisation or other person • Risk of child being bullied • Risk of harm to child with SEN with particular vulnerabilities • Risk of harm to child using toilet facilities particularly boys with inadequate supervision • Risk of harm to child inappropriately accessing/using mobile phones/other devices on tour bus 	HIGH	<ul style="list-style-type: none"> • School's <i>Child Safeguarding Statement</i> given to all school personnel • <i>Child protection Procedures for Primary and Post Primary schools</i> made available to all school personnel • <i>Anti -Bullying Policy</i> implemented in full • <i>School Tour Policy</i> in place with clear guidelines and procedures • <i>Code of Behaviour</i> in place • Male teacher/ vetted male parent supervises entry/exit of boys using toilet facilities • <i>Mobile Phone Policy</i> in place
Prevention of and dealing with BULLYING among pupils	<ul style="list-style-type: none"> • Bullying of a pupil by another pupil • Risk of harm to children with SEN who have particular vulnerabilities 	HIGH	<ul style="list-style-type: none"> • <i>Anti - Bullying Policy</i>, reviewed, updated annually. All staff required to be familiar with policy and to adhere to it • <i>SPHE</i> curriculum implemented • <i>STAY SAFE</i> programme fully implemented.

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			<ul style="list-style-type: none"> • Adequate supervision and <i>CODE of BEHAVIOUR</i> followed. • <i>Inclusive School</i> - diversity and individuality valued and supported through <i>SPHE</i> curriculum and modelling of respectful behaviour by staff
<p>Training of school personnel in CHILD PROTECTION matters</p>	<ul style="list-style-type: none"> • Not knowing signs of abuse • Not dealing with abuse correctly due to inadequate training 	HIGH	<ul style="list-style-type: none"> • Whole- staff training (1 full day) • <i>TUSLA eLearning & PDST online training</i> completed • <i>BOM</i> members attend training • <i>DLP</i> and <i>DDL</i>P attend training • <i>Child protection Procedures for Primary and Post Primary schools</i> made available to all school personnel • <i>School's Child Safeguarding Statement</i> given to all school personnel including substitutes and student teachers. • Records of all training are maintained
<p>Care of children with special educational needs</p> <ul style="list-style-type: none"> • including intimate care • Physical assistance 	<ul style="list-style-type: none"> • Risk of child being harmed in the school by a member of school personnel • Risk of child being harmed in the school by another child • Risk of child being harmed due to inadequate supervision • Risk of disclosure • Risk of harm due to appropriate use of restraint 	HIGH	<ul style="list-style-type: none"> • All staff provided with copy of school's <i>Child Safeguarding Statement</i> • A copy of the <i>Child Protection Procedures for Primary and Post Primary schools</i> is available to all school personnel • <i>Policy on One - to One teaching</i> in place • School adheres rigidly to requirement of <i>Garda Vetting</i> legislation and <i>DES</i> circular when recruiting staff • <i>SNA</i>, as assigned carer, obtains written permission from child's parent to care for the child requiring intimate care when needed

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			<ul style="list-style-type: none"> • <i>Stay Safe Programme</i> implemented in school and taught one to one by SEN teacher where needed • Understanding by all staff of <i>Procedure for Appropriate Use of Restraint</i>.
<p>Care of pupils with perceived vulnerabilities</p> <ul style="list-style-type: none"> • LGBT children • pupils perceived to be LGBT • Pupils from ethnic minorities/migrants • Pupils of minority religious faiths • children on CPNS/in care 	<ul style="list-style-type: none"> • Risk of child being harmed in school by members of school personnel • Risk of harm due to inappropriate relationship/communication between child and another child or adult • Risk of harm due to bullying • Risk of harm to child with SEN • Risk of harm due to one-to-one teaching • Risk of child making disclosure to school personnel 	MEDIUM	<ul style="list-style-type: none"> • All school personnel provided with copy of school's <i>Child Safeguarding Statement</i> • <i>Child Protection Procedures for Primary and Post Primary Schools</i> made available to all staff • <i>Anti - bullying Policy</i> implemented in full • <i>SEN Policy</i> in place • <i>Policy on One-To-One teaching</i> in place • Confidential information shared on a need to know basis with staff • School liaises with Tusla and represents education sector at multi - agency conferences/meetings • School promotes a culture that values difference/diversity and promotes positive attitudes supported by <i>SPHE</i> curriculum and <i>Stay Safe Programme</i> • All school personnel to follow procedure for reporting disclosures
<p>Use of offsite facilities for school activities</p> <ul style="list-style-type: none"> • Fairtrade days • sports events • class outings • field trips 	<ul style="list-style-type: none"> • Risk of inappropriate relationship/communication between child/adult • Risk of harm due to inadequate supervision 	MEDIUM	<ul style="list-style-type: none"> • Understanding of <i>Code of Conduct</i> for school personnel • Adherence to <i>School Code of Behaviour</i> • Children always accompanied by teachers

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<ul style="list-style-type: none"> • visits to secondary schools • Spelling Bee competitions • Award ceremonies 	<ul style="list-style-type: none"> • Exposure to inappropriate conversations of older children • Risk of harm due to bullying 		<ul style="list-style-type: none"> • Low pupil teacher ratio to provide adequate vigilant supervision on bus and off site location • <i>Anti - bullying policy</i> implemented in full
<p>Fundraising events on site involving pupils</p>	<ul style="list-style-type: none"> • Inappropriate communication with adults • Risk of harm due to inadequate supervision • Risk of harm to children with perceived vulnerabilities 	<p>MEDIUM</p>	<ul style="list-style-type: none"> • Understanding of <i>School Code of Behaviour</i> • Understanding of <i>Code of Conduct</i> for School personnel • Children always in the presence of school personnel and vetted adults • Pupil / teacher ratio of appropriate proportion in order to ensure adequate supervision • SNA's deployed where necessary for children with vulnerabilities
<p>Curricular provision in respect of <i>SPHE, RSE, STAY SAFE</i></p>	<ul style="list-style-type: none"> • Risk of a disclosure by a child not being reported properly and promptly by school personnel • Risk of disclosure made openly in classroom setting • Risk of inappropriate information being communicated to younger children 	<p>MEDIUM</p>	<ul style="list-style-type: none"> • All school personnel provided with copy of school's <i>Child Safeguarding Statement</i> School • <i>Child Protection Procedures for Primary and Post Primary Schools</i> made available to all staff • Positive school climate/atmosphere • Taught as part of an integrated, cross curricular basis following the programmes

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			<ul style="list-style-type: none"> • Maintain strong home school links keeping parents informed • Disclosure shared among staff on a need to know basis only.
Substitute teachers and substitute SNAs	<ul style="list-style-type: none"> • Risk of child being harmed in the school by a member of school personnel • Risk of child being harmed by another child • Risk of harm not being recognised by teacher • Risk of harm not being reported properly and promptly by school personnel • Risk of harm due to inappropriate communication/relationship between child or other adult • Risk of harm due to bullying • Risk of harm due to inadequate supervision • Risk of harm to children with SEN who have particular vulnerabilities 	MEDIUM	<ul style="list-style-type: none"> • Copy of school's <i>Child Safeguarding Statement</i> made available to all school personnel • <i>Child protection Procedures for Primary and Post Primary schools</i> made available to all school personnel • School adheres rigidly to requirement of Garda Vetting legislation and DES circular • All substitutes required to have <i>Tusla eLearning</i> completed and provide a copy of certificate to the principal • <i>Policy on Supervision</i> adhered to • <i>Anti - bullying Policy</i> fully implemented • <i>SEN policy</i> in place • Understanding of <i>Code of Conduct</i> for teachers and <i>Code of Conduct</i> for all other staff
Administration of First Aid	<ul style="list-style-type: none"> • Inappropriate relationship /communication between child and adult • Risk of harm due to inappropriate use of first aid 	MEDIUM	<ul style="list-style-type: none"> • School's <i>Child Safeguarding Statement</i> available to all staff • School policy on <i>Administration of First Aid</i> is implemented in full. • <i>First Aid</i> always applied in reception area (if indoors) with two pupils present with adult.

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			<ul style="list-style-type: none"> All school personnel to be trained in first aid every two years
Risk of administration of medicine	<ul style="list-style-type: none"> Risk of child being harmed in the school by a member of school personnel. 	MEDIUM	<ul style="list-style-type: none"> School policy on <i>Administration of Medicine</i> is implemented in full. Two pupils always present with an adult.
Sporting activities <ul style="list-style-type: none"> Athletics, Primary Schools' Sports Day, Cumann na mBunscol matches) 	<ul style="list-style-type: none"> Risk of child being harmed by member of school personnel, member of staff of another organisation or other person Risk of harm due to inadequate supervision while attending activities Risk of harm not being reported properly and promptly by school personnel 	MEDIUM	<ul style="list-style-type: none"> School's <i>Child Safeguarding Statement</i> given to all school personnel <i>Anti -Bullying Policy</i> implemented in full <i>Child protection Procedures for Primary and Post Primary schools</i> made available to all school personnel All registered teachers are required to adhere to <i>Children First Act 2015</i> Supervision policy fully implemented Understanding of <i>Code of Conduct</i>

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<p>Use of Toilet /changing area in school</p>	<ul style="list-style-type: none"> • Inappropriate relationship/communication between child and another child or adult • Risk of being harmed by school personnel • Risk of harm when child is receiving intimate care • Risk of being harmed by another child • Risk of harm to child with SEN who has particular vulnerabilities • Risk of harm due to inappropriate use of mobile phones, photography 	<p>MEDIUM</p>	<ul style="list-style-type: none"> • All visitors to the school are advised to enter/exit by main door and report to the school secretary and not go to individual classrooms. • All school personnel have a copy of the <i>Schools Safeguarding Statement</i> and <i>Child Protection Procedures for Primary Schools</i> • School has a policy on <i>Intimate Care</i> in place • Classroom teacher only permit one child to use the bathroom at any given time • Children must get permission from supervising teacher to use toilets at break and report back to teacher after re-entering playground • Adherence to <i>Policy on Mobile Phones</i>
<p>Annual Sports day</p>	<ul style="list-style-type: none"> • Risk of child being harmed in the school by another child. • Risk of harm due to inadequate supervision of children • Risk of harm due to bullying 	<p>MEDIUM</p>	<ul style="list-style-type: none"> • <i>School Code of Behaviour</i> in place • All school personnel have a copy of the <i>Schools Safeguarding Statement</i> and <i>Child Protection Procedures for Primary and Post Primary Schools</i>. • <i>Anti -Bullying Policy</i> implemented in full • Children divided into small groups of 7-10 to ensure adequate supervision by an adult.
<p>Early closures</p> <ul style="list-style-type: none"> • Staff meetings (13:30) 	<ul style="list-style-type: none"> • Risk of child being harmed by other person 	<p>MEDIUM</p>	<ul style="list-style-type: none"> • <i>School's Child Safeguarding Statement</i> available to school personnel and

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<ul style="list-style-type: none"> School holidays (12:00) 	<ul style="list-style-type: none"> Risk of harm not being recognised by school personnel Risk of harm not being reported properly and promptly by school personnel Risk of harm due to inappropriate relationship/communication between child and another child or adult Risk of harm due to inadequate supervision 		<p>published on school website for the attention of parents/guardians/carers</p> <ul style="list-style-type: none"> <i>Child protection Procedures for Primary and Post Primary schools</i> made available to all school personnel <i>Policy on Supervision</i> in place Parents provide written confirmation of names of people who collect their children School must be notified immediately of any change to these arrangements before collection Parents/ others collecting junior & Senior infants must come on to school yard to identify themselves before children are handed over by the teacher Parents/guardians/others collecting all other children must be clearly visible to the supervising teacher before the children can leave the school grounds
<p>Students participating in work experience in school</p>	<ul style="list-style-type: none"> Risk of child being harmed by visitor/volunteer to the school Risk of harm to children with SEN who have particular vulnerabilities Risk of harm due to inadequate supervision in school 	<p>MEDIUM</p>	<ul style="list-style-type: none"> School adheres rigidly to requirement of Garda Vetting legislation and DES circular when students undertake work experience. The school has in place a policy for students undertaking work experience SEN policy in place All external personnel work in the presence of a teacher <u>at all times</u> All students are directed by Principal/deputy principal/teachers

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			<ul style="list-style-type: none"> • <i>Code of Conduct</i> in place for visitors / volunteers • Students accepted from PLC only and these students are accepted on the basis that they have an interest in pursuing teaching as a career
<p>Application of sanctions under the school's Code of Behaviour</p> <ul style="list-style-type: none"> • detention at breaks • denial of privileges • confiscation of phones • breaking rules of access to internet 	<ul style="list-style-type: none"> • Risk due to inadequate Code of Behaviour • Risk due to inadequate supervision • Risk of children inappropriately accessing computers, social media phones and other devices while at school • Risk of being bullied 	MEDIUM	<ul style="list-style-type: none"> • All staff provided with copy of school's <i>Child Safeguarding Statement</i> • <i>Code of Behaviour</i> is in place and reviewed regularly • <i>Policy on Mobile Phones</i> in place • Teachers adhere to <i>Policy on Supervision</i> • <i>Policy on Acceptable Use of the Internet</i> in place • <i>Anti - Bullying Policy</i> in place
One - to - One teaching	<ul style="list-style-type: none"> • Risk of child being harmed in the school by a member of school personnel • Risk of inappropriate relationship/communication • Risk of disclosure to teacher 	MEDIUM	<ul style="list-style-type: none"> • All staff provided with copy of school's <i>Child Safeguarding Statement</i> • A copy of the <i>Child Protection Procedures for Primary and Post Primary schools</i> is available to teacher • <i>Policy on One - to- One teaching</i> in place and adherence to good practice standards • Observation from other staff / personnel of one to one teaching available through glass panel in door of classroom • Written parental permission for child to avail of supplementary teaching.

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<p>Outdoor teaching activities</p>	<ul style="list-style-type: none"> • Risk of child being harmed in the school by a member of school personnel • Risk of harm not being recognised by school personnel • Risk of child being harmed by another child in the school 	<p>MEDIUM</p>	<ul style="list-style-type: none"> • All staff provided with copy of school's <i>Child Safeguarding Statement</i> • A copy of the <i>Child Protection Procedures for Primary and Post Primary schools</i> is available to teacher/SNA • Strict adherence to <i>Policy on Supervision</i> • <i>Code of Behaviour</i> in place
<p>Use of Information and Communication Technology by pupils in the school</p>	<ul style="list-style-type: none"> • Risk of harm due to children inappropriately accessing/using computers, social media, phones or other devices while at school • Risk of cyber bullying 	<p>MEDIUM</p>	<ul style="list-style-type: none"> • <i>Policy on Acceptable Use of the Internet</i> is in place • <i>Mobile Phone Policy</i> in place • Strict supervision while children are using class computer or tablet. • Appropriate level of internet security available in order to restrict access to internet • <i>Stay Safe programme</i> fully implemented • <i>Anti-bullying policy</i> in place • Good awareness by Staff of new apps, programmes, games etc through attendance at CPD • External training on the dangers of social media and internet use available to pupils, staff and parents • <i>Code of Behaviour</i> followed and sanctions applied if/ when necessary
<p>School transport arrangements</p> <ul style="list-style-type: none"> • school tours • Offsite activities 	<ul style="list-style-type: none"> • Risk of harm due to bullying • Risk of harm from members of the public due to inadequate supervision 	<p>MEDIUM</p>	<ul style="list-style-type: none"> • Anti - Bullying Policy fully implemented • School rules, as part of <i>Code of Behaviour</i>, strictly applied

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	<ul style="list-style-type: none"> • Risk of harm due to inadequate Code of Behaviour 		<ul style="list-style-type: none"> • Supervision by school personnel in accordance with policy • Adherence to <i>Code of Behaviour</i>
Use of video photography/ other media to record school events	<ul style="list-style-type: none"> • Risk of harm caused by member of school personnel circulating inappropriate material via social media, texting, digital device or other manner • Risk of harm caused by other person accessing / circulating inappropriate material via social media, texting, digital device or other manner 	MEDIUM	<ul style="list-style-type: none"> • All staff provided with copy of school's <i>Child Safeguarding Statement</i> • A copy of the <i>Child Protection Procedures for Primary and Post Primary schools</i> is available to all school personnel • Parental permission is sought at beginning of each school year for uploading pictures / videos of school events • School camera/tablet permitted to be used only for school events/activities. • Staff have agreed that any pictures videos etc will be taken at a distance so that children are not identifiable and surnames will not be included to anonymise pupils
Recruitment of school Personnel <ul style="list-style-type: none"> • Teachers • SNA's • Caretaker/secretary/cleaner • External tutors/Guest Speakers • Sports' coaches • Volunteers/parents in school activities 	<ul style="list-style-type: none"> • Risk of child being harmed by a member of school personnel or other person • Risk of harm not being recognised by school personnel • Risk of child being harmed by volunteer 	LOW	<ul style="list-style-type: none"> • All school personnel provided with copy of school's <i>Child Safeguarding Statement</i> • <i>School Child Protection Procedures for Primary and Post Primary Schools</i> made available to all staff • School adheres rigidly to requirement of Garda vetting legislation and DES circulars when recruiting

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	<ul style="list-style-type: none"> • Risk of inappropriate relationship/communication between child/adult 		<ul style="list-style-type: none"> • Sports coaches are vetted by the school or through a joint agreement with the school for vetting with the organisation they represent • All external tutors/guest speakers/sports coaches/volunteers work in the presence of a teacher <u>at all times</u> • A copy of the <i>Code of Conduct</i> for all personnel available for staff.
<p>Management of challenging behaviour amongst pupils including appropriate use of restraint where required</p>	<ul style="list-style-type: none"> • Risk of harm not being reported properly or promptly by school personnel • Risk of child being harmed by another child • Risk of harm due to bullying • Risk of harm to child due to inappropriate use of restraint 	<p>LOW</p>	<ul style="list-style-type: none"> • All school personnel provided with copy of school's <i>Child Safeguarding Statement</i> • School <i>Child Protection Procedures for Primary and Post Primary Schools</i> made available to all staff • Adherence to <i>Policy on Supervision</i> • <i>Policy on Anti - Bullying</i> fully implemented • Understanding <i>Procedure for Appropriate Use of Restraint</i>.

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<p>Recreation breaks</p> <ul style="list-style-type: none"> • 10:50-11:00 • 12:30-13:00 	<ul style="list-style-type: none"> • Risk of child being harmed in the school by a member of school personnel • Risk of child being harmed by visitor to the school • Risk of child being harmed by another child • Risk of harm due to bullying • Risk of harm due to inadequate supervision • Risk of harm due to inappropriate communication/relationship between child or other adult • Risk of harm to children with SEN who have particular vulnerabilities 	<p>LOW</p>	<ul style="list-style-type: none"> • Copy of school's <i>Child Safeguarding Statement</i> made available to all school personnel • <i>Child protection Procedures for Primary and Post Primary schools</i> made available to all school personnel • <i>Policy on Supervision</i> adhered to • Supervising staff are easily identified by wearing high vis jackets • <i>Anti - bullying Policy</i> in place • Younger children's playground is separated from main playground • Special needs assistants assist yard supervision
<p>Classroom teachers</p>	<ul style="list-style-type: none"> • Risk of child being harmed in the school by a member of school personnel • Risk of child being harmed by another child • Risk of harm not being recognised by teacher • Risk of harm not being reported properly and promptly by school personnel • Risk of harm due to inappropriate communication/relationship between child or other adult • Risk of harm due to bullying 	<p>LOW</p>	<ul style="list-style-type: none"> • Copy of school's <i>Child Safeguarding Statement</i> made available to all school personnel • <i>Child protection Procedures for Primary and Post Primary schools</i> made available to all school personnel • Teachers present at all times during visits to the class by external personnel • <i>Policy on Supervision</i> adhered to • <i>Anti - bullying Policy</i> fully implemented • <i>Code of Behaviour</i> reviewed regularly • <i>SEN policy</i> in place

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	<ul style="list-style-type: none"> • Risk of harm due to inadequate supervision • Risk of harm to children with SEN who have particular vulnerabilities • Risk of harm due to inadequate <i>Code of Behaviour</i> 		
<p>Use of external personnel to supplement curriculum</p> <ul style="list-style-type: none"> • Health Professionals • Visiting authors • Volunteers • PDST facilitators • Entrepreneurs 	<ul style="list-style-type: none"> • Risk of child being harmed in the school by volunteer/visitor/member from other agencies • Inappropriate relationship/communication between child and adult • Risk of harm due to inadequate supervision 	LOW	<ul style="list-style-type: none"> • Copy of school's <i>Child Safeguarding Statement</i> made available to all volunteers/visitors • <i>Code of Conduct</i> in place for Parents/visitors • All external personnel work in the presence of a teacher <u>at all times</u> • No one-to-one contact.
<p>Use of External personnel to support sports/other extra-curricular activities</p> <ul style="list-style-type: none"> • Hurling • GAA • Athletics • Rugby • Soccer 	<ul style="list-style-type: none"> • Risk of child being harmed in the school by volunteer/visitor to the school • Risk of child being harmed by member of staff of another organisation or other person • Risk of harm due to inadequate supervision 	LOW	<ul style="list-style-type: none"> • Copy of school's <i>Child Safeguarding Statement</i> made available to all volunteers/visitors • School adheres rigidly to requirement of Garda Vetting legislation and DES circular when recruiting personnel to support extra - curricular activities • <i>Code of Conduct</i> in place for volunteers/visitors • All external personnel work in the presence of a teacher <u>at all times</u> • All visitors are met and directed by school personnel

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<p>Student teachers undertaking training placement in school</p>	<ul style="list-style-type: none"> • Risk of child being harmed by Student teacher • Risk of disclosure to student teacher • Risk of harm to children with SEN who have particular vulnerabilities • Risk of harm due to inadequate supervision in school 	<p>LOW</p>	<ul style="list-style-type: none"> • School adheres rigidly to requirement of Garda Vetting legislation and DES circular when students undertake teacher training placement in the school. • Student teachers must have TUSLA eLearning Child Protection certificate completed. • Copy of <i>Child Safeguarding Statement</i> provided to student teachers • SEN policy in place • All student teachers work in the presence of a teacher <u>at all times</u> • All students are directed by Principal/deputy principal/teachers • Student teachers are directed to <i>Code of Conduct</i> for teachers and <i>Code of Conduct</i> for visitors/ volunteers
<p>Participation by pupils in religious ceremonies</p> <ul style="list-style-type: none"> • altar servers • readers • choirs 	<ul style="list-style-type: none"> • Risk of child being harmed by other person while participating in out of school activities. • Risk of harm to child due to inadequate supervision while attending out of school activities • Risk of harm due to inappropriate relationship/communications between child and another child or adult 	<p>LOW</p>	<ul style="list-style-type: none"> • <i>Church's Child Safeguarding Procedures</i> are rigidly applied while child is in church • Child is always supervised by a member of school personnel • All staff provided with copy of school's <i>Child Safeguarding Statement</i> • A copy of the <i>Child Protection Procedures for Primary and Post Primary schools</i> is available to teacher/SNA/secretary